

## Education & Skills Policy Development & Delivery Committee

13 December 2017

### Terms of Reference

#### Swansea 14-19 Learning Network

##### **Purpose/role:**

- Aims
  - To develop and share good practice in the provision of clear curriculum choices that lead to positive learning and employment opportunities; particularly in light of the Swansea City Deal.
  - To work with schools and other providers to increase learner choice and help sustain engagement in learning for some young people who may have become disengaged.
  - To improve the experience of young people in deciding how they access post 16 education and training.

##### **Membership:**

- Senior leaders with responsibility for curriculum at Key Stage 4
- Key stage 4 leads or heads of year
- Head of Secondary Phase Unit and secondary/special challenge advisers
- LA 14-19 Curriculum Officer
- Head of Hub and Chief Education Officer
- Representative member from SCCASH
- Membership is to be reviewed annually, but can be updated as and when needed. The 14-19 Curriculum Officer will have ownership rights of the hwb network and will be responsible for updating membership when required.

##### **Accountability:**

- The 14-19 Curriculum Officer will run and oversee the group.
- The work of the group will be accountable to the Head of Secondary Phase Unit. All agenda items and evaluations will be shared with the Head of SPU
- There will be an annual review/evaluation of the groups' work.

##### **Ways of working:**

- Termly meetings, from 2:00 to 4:00 pm
- All group members are expected to contribute ideas for agendas
- School staff and LA officers will be expected to share information and good practice in line with the needs of the agendas.
- The LA will finalise agenda items and themes for meetings.
- Agenda items will be shared with schools 1 week before meeting dates.
- The 14-19 Officer or Head of SPU will chair the meetings.
- The LA will provide secretariat support. Notes from meetings will be shared with the groups and stored on Hwb.
- Schools will send the most appropriate member of staff to each meeting. In general, one member of staff to attend from each school, although more than one member of staff can attend if space is available.
- All members of the group will be invited to the 14-19 Learning Network on Hwb

##### **Sharing of information and resources (including confidential materials) for example**

- Information will be shared on Hwb in the Network group

**Last Updated:** November 2017

**Meeting dates for 2017/18**

Term 1 **24<sup>th</sup> November 2017**

Term 2 TBC

Term 3 TBC

## **Membership at November 2017**

### **Schools/College**

Bishop Gore	Ruth Williams	<a href="mailto:Williamsr725@hwbmail.net">Williamsr725@hwbmail.net</a>
Bishop Vaughan	Jonathan Davies	<a href="mailto:Daviesj1315@hwbmail.net">Daviesj1315@hwbmail.net</a>
Gowerton	Alan Bevan	<a href="mailto:bevana@hwbmail.net">bevana@hwbmail.net</a>
Morryston	David Meredith	<a href="mailto:Meredithd2@hwbmail.net">Meredithd2@hwbmail.net</a>
Olchfa	Rebecca Salmon	<a href="mailto:Rms2@olchfa.org.uk">Rms2@olchfa.org.uk</a>
YG Bryn Tawe	Mark Bridgens	<a href="mailto:Bridgensm@hwbmail.net">Bridgensm@hwbmail.net</a>
YG Gwyr	Jeff Connick	<a href="mailto:ConnickJ2@hwbmail.net">ConnickJ2@hwbmail.net</a>
Pontarddulais	Andrew Owens	<a href="mailto:OwensA22@hwbmail.net">OwensA22@hwbmail.net</a>
Penyrheol	Damien Benney	<a href="mailto:Benneyd@hwbmail.net">Benneyd@hwbmail.net</a>
Dylan Thomas	Paul Davies	<a href="mailto:DaviesP151@hwbmail.net">DaviesP151@hwbmail.net</a>
Pentrehafod	Dylan Evans	<a href="mailto:Evansd434@hwbmail.net">Evansd434@hwbmail.net</a>
Birchgrove	Judith Hicks	<a href="mailto:Hicksj20@hwbmail.net">Hicksj20@hwbmail.net</a>
Cefn Hengoed	Lesley Morgan	<a href="mailto:Lesley.morgan@swansea-edunet.gov.uk">Lesley.morgan@swansea-edunet.gov.uk</a>
Bishopston	Andrew Thomas	<a href="mailto:ThomasA650@hwbmail.net">ThomasA650@hwbmail.net</a>
Pen y Bryn	Aron Bradley	<a href="mailto:Bradleya15@hwbmail.net">Bradleya15@hwbmail.net</a>
Gower College Swansea	Lyn Burrows (School link)	<a href="mailto:Lynne.burrows@gcs.ac.uk">Lynne.burrows@gcs.ac.uk</a>
Gower College Swansea	Ruth Prosser (Dean)	<a href="mailto:Ruth.prosser@gcs.ac.uk">Ruth.prosser@gcs.ac.uk</a>
Gower College Swansea	Beth Hughes (Admissions)	<a href="mailto:Bethan.hughes@gcs.ac.uk">Bethan.hughes@gcs.ac.uk</a>
KIT Manager	Jo-Ann Walsh	<a href="mailto:Jo-Ann.walsh@careerswales.com">Jo-Ann.walsh@careerswales.com</a>

### **Local authority**

Minutes circulated to

Head of SPU	Rob Davies	<a href="mailto:Rob.davies@swansea.gov.uk">Rob.davies@swansea.gov.uk</a>
14-19 Curriculum Officer	David Bawden ( <b>Chair</b> )	<a href="mailto:David.bawden@swansea.gov.uk">David.bawden@swansea.gov.uk</a>
Funding and information Manager	Kelly Small/ Louise Rigby	<a href="mailto:Kelly.small@swansea.gov.uk">Kelly.small@swansea.gov.uk</a> <a href="mailto:Louise.rigby@swansea.gov.uk">Louise.rigby@swansea.gov.uk</a>
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